

**STATE HISTORICAL RESOURCES COMMISSION  
DEPARTMENT OF PARKS AND RECREATION**

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**DRAFT**

**Planning and Policy  
Meeting of the  
STATE HISTORICAL RESOURCES COMMISSION**

California State Capitol  
1<sup>st</sup> Floor, Room 127  
Sacramento, California  
September 23, 1999

**MINUTES**

**COMMISSIONERS PRESENT**

Sue F. Schechter, Chairperson  
Herbert H. Brin  
Jane Foster Carter  
John D. Henderson  
Robert L. Hoover  
Russell L. Kaldenberg  
Robert W. Winter

**COMMISSIONERS ABSENT**

Jeffrey B. Samudio, Vice Chairperson  
Stephen L. Taber, Esq.

**STAFF PRESENT**

Daniel Abeyta, Executive Secretary  
Frances (Bo) Sargent, Recording Secretary  
Steadie Craigo, Staff Architect  
Sandra Elder, Retired Annuitant (Former Assistant Executive Secretary)  
Cynthia Howse, Staff Architectural Historian  
Eugene Itogawa, Staff Historian III  
Maryln Lortie, Staff Historian  
Rachel Magana, OHP Staff  
Jenan Saunders, Staff Historian  
Jan Wooley, Staff Historian  
Nancy Fuller, Recording Secretary, State Parks Commission

## **VISITORS REGISTERED**

(Attachment A)

## **CALL TO ORDER**

Legal notice having been duly given, the State Historical Resources Commission meeting was called to order at 1:05 p.m. by Chairperson Schechter

## **PLEDGE OF ALLEGIANCE**

Commissioner Henderson led the Pledge of Allegiance.

## **INTRODUCTION OF COMMISSIONERS AND STAFF**

Chairperson Schechter requested all Commissioners and staff present to introduce themselves.

## **WELCOME**

Executive Secretary Abeyta introduced Mr. Vito Sgromo, museum curator for the State Capitol Museum.

Mr. Sgromo thanked everyone for being there. He added that he was a former intern at the Office of Historic Preservation many years ago and his background was in architectural history.

Mr. Abeyta stated that he collaborated with Mr. Sgromo on the Mission Heritage Exhibit that is on exhibit in the State Capitol. He mentioned that there are 6 other similar exhibits in California and one is in Baja California.

## **COMMISSION, DEPARTMENT, AND STAFF REPORTS**

**CHAIRPERSON'S REPORT** - Chairperson Schechter

**APPOINT NOMINATING COMMITTEE** - Chairperson announced that Commissioners Henderson and Kaldenberg have been appointed to the State Historical Resources Commission's nominating committee for this year and that Commissioner Henderson will be chair. A slate of officers will be ready for the next regular meeting in Nevada City.

ADOPTION OF RULES OF ORDER – Executive Secretary Abeyta stated that two versions of the Rules of Order were presented to the Commission. One was the original version and the second was a version with changes made, shown in *Italics*. He brought to the Commission’s attention Rules XIII, XIV, XV, XVI, XVII, XVIII, XIX, and explained that if these rules were adopted it would give the Commission better guidance.

Commissioner Carter stated she had a question regarding Rule XVIII. She commented that Rule XVIII is a good rule except in a case when a full Commission is not present. She added that the Commission has nine members and action can be taken with only five. She stated that if an issue is very important to an applicant, and there are only 5 Commissioners present to vote on the issue and they vote against it, the applicant should have a right to ask that the issue to be reheard for reconsideration before a full board. She stated that if the decision goes in the applicant’s favor, it would not have to be heard again; but if it doesn’t go in their favor, then there should be the option to ask for it to be heard again before the full board.

Executive Secretary Abeyta stated that he believes that that would be out of order because of the rules of quorum decide. Once a quorum is established, there are enough members of the board there to conduct business.

After a lengthy discussion by the Commission regarding Rule XVIII and the Commission’s action taken at the August 1999 meeting on the Daphne Funeral Home, Chairperson Schechter stated it was time to move forward with the meeting. She stated the Commission needs more time to consider the changes to the Rules of Order. She requested Commissioners Hoover and Carter meet to study the changes to the Rules of Order and make recommendations at the November 1999 meeting.

**(Attachment B)**

#### EXECUTIVE SECRETARY’S REPORT – Daniel Abeyta

Executive Secretary Abeyta reported that a letter, contained in each Commissioner’s packet, was sent to the Keeper stating his opinion that the Daphne Funeral Home did not meet the criteria of eligibility for listing in the National Register of Historic Places.

**(Attachment C)**

Executive Secretary Abeyta summarized the four-year expenditure report that Commissioner Samudio requested be prepared for the Commission’s review. He stated that the Commission’s accrued deficits have been made up each year by the Office of Historic Preservation’s travel account. **(ATTACHMENT D)**

Executive Secretary Abeyta responded to Commissioner Brin’s question, asking for a resolution to request a substantial increase to the Commission’s budget, by recommending that an increase to the Commission’s budget should be addressed in

the Commission's Goals and Objectives or as an item in the Commission's annual report that goes to the legislature. He also stated that he had planned to submit a budget change proposal to augment the Commission's budget at the next budget cycle and that it would be all right if the Commission adopted a resolution.

Commissioner Brin called for a resolution for a substantial increase to the annual budget of the State Historical Resources Commission, to be forwarded to the Director of Parks of Recreation and to request the director to send his response to the Commission. Commissioner Carter seconded. MOTION was deferred due to the entrance of Rusty Areias, Director of Parks and Recreation, to the meeting.

Chairperson Schechter welcomed Rusty Areias, Director of the Department of Parks and Recreation. Director Areias reported that he is making it a priority to fill the SHPO vacancy and the position has been advertised. He commented that Mr. Abeyta, as Acting SHPO, has been doing a very good job. He also reported that Parks is a principal sponsor, along with the J. Paul Getty Trust, for the upcoming National Trust for Historic Preservation Conference to be held in Los Angeles in the year 2000. He informed the Commission that the Department would establish a Cultural Resources Division within the Department to be a responsible for cultural resources in state parks. He stated that the governor has made parks a high priority and a bond issue will be placed on the ballot which, if passed, will be used for capital outlay and acquisition and the \$57 million added to the governor's budget in May will go to deferred maintenance. He also informed the Commission that a deputy will be appointed as spokesperson for all employees working in the cultural resources section. He discussed the importance of the Commission having a budget that would allow them to travel throughout the state so the people of the state knows what the Commission is doing. He concluded by stating that the governor is going to sign a bill that will allow construction on the Stanford Mansion rehabilitation project to begin next year. He stated that he just came by to welcome and thank the Commission for their good work. He mentioned that he is aware of the Commissioner's backgrounds and stated that they certainly are a distinguished and important group. He offered his help to the Commission if there was anything he could do to help them.

Chairperson Schechter thanked Director Areias for attending the meeting.

After the director exited the meeting, Chairperson Schechter asked Commissioner Brin to restate his motion.

Commissioner Brin repeated his motion to adopt a resolution to request (and to include) a much needed and substantial increase in the State Historical Resources Commission's budget and that it be forwarded to the Director of the Department of Parks and Recreation as soon as possible and a request that he report back to the Commission. Commissioner Carter seconded. **ACTION:** Motion carried unanimously.

Executive Secretary Abeyta continued his report by adding that the governor has signed the bond bill AB18 that will be presented on the March ballot to create over \$500 million for the Department of Parks and Recreation and \$10 million for the

California Heritage Fund. He stated that receiving the funds is good but would create an additional workload for staff at OHP.

He reported that a Budget Change Proposal (BCP) has been approved for a restoration architect and hopefully will clear the Department of Finance. He stated that if it does, by July 1, 2001 the office would have a restoration architect to assist Steade Craigo. He announced that OHP received a redirection of a Business Services Officer position, and that the Business Services Officer, Susie Jackson, has recently joined OHP to work in the fiscal side of the office, to help with grants and contracts. He reported that in addition to the augmentation of the Commission's budget, he is also asking for more help with support staff, especially to address the needs for the National Register unit. He stated that all the staff who work on the Commission also have other OHP work to do and he wanted to publicly recognize the staff and thank them for their dedication and for all the hard work that they do.

## COMMISSIONER'S REPORTS

### Liaison and Committee Progress Reports

#### 1. State Historical Building Safety Board – Vice Chair Samudio

Vice Chair Samudio was absent.

#### 2. California Heritage Fund Committee – Commissioners Henderson, Chair and Commissioner Carter, member

Commissioner Henderson stated he had nothing to report. He asked Executive Secretary Abeyta if he had anything to report on the Trubaco Store grant.

Secretary Abeyta stated that Steade Craigo and Gene Itogawa met with the grant recipient. He asked Mr. Itogawa to give a status report.

Mr. Itogawa reported that the meeting also included the architects who have been assigned to the project. He stated they did a walk through two buildings in Mariposa. One building is the warehouse project that OHP is funding. The other building is the Fremont Adobe that OHP is providing architectural plans for. He stated the owner is trying to be responsive by meeting the deadlines to complete the project by next year. He stated that a summary report of the visitation was given to the owner who is comfortable with the deadline and hopefully is going to go ahead with the project.

#### 3. Educational Committee – Chairperson Schechter and Commissioner Winter, member

Chairperson Schechter stated she had no report for the Educational Committee. She stated that at the next meeting the Commission should review and reorganize the committee assignment process for the year 2000.

Commissioner Hoover reported that a publisher in New York has come out with a new series of books on the Northern California missions. The books were shown to the Commission members.

4. Information Center Procedural Committee – Commissioner Kaldenberg, Chair and Commissioner Hoover, member

No report at this time.

5. Public Policy and Legislation Committee – Commissioner Taber

Commissioner Taber was absent.

6. Preservation Financial Incentives Committee – Vice Chair Samudio

Vice Chair Samudio was absent.

7. Plaque Dedications and Other Activities – Commissioner Brin

Commissioner Brin reported that he has been asked to attend a landmarks meeting at a synagogue in San Fernando Valley in celebration of installing a plaque on a wall of history. He stated that they have requested a formal resolution, passed by the Commission, to be presented by Commissioner Brin, on that occasion. He stated that he feels very honored to be part of the celebration, and that it would be good to encourage walls of history in buildings throughout the state.

8. Preservation Emergencies and Task Force Committee – Vice Chair Samudio

Vice Chair Samudio was absent.

9. Goals and Objectives for 1999 – Vice Chair Samudio, Chair and Commissioner Brin, member

Chairperson Schechter asked how are the Goals and Objectives to be handled and when were they due.

Executive Secretary Abeyta responded that the Goals and Objectives are part of the annual report and are due to the director in January, 2000.

Ms. Lortie interjected that the Goals and Objectives that was reviewed last week were part of the State Plan and they are different from the Commission's Goals and Objectives.

Chairperson Schechter stated that Vice Chair Samudio's report for Goals and Objectives be held over for the November meeting.

## STAFF PROGRESS REPORTS

ANNUAL REPORT TO THE LEGISLATURE – held over for the November meeting.

STATE HISTORICAL RESOURCES COMMISSION MEETING LOCATIONS FOR 2000  
Chairperson Schechter announced the proposed dates and locations for the State Historical Resources Commission's regular quarterly meetings to be held in the year 2000. After discussion, Commissioner Carter moved to approve the dates and locations for the State Historical Resources Commission schedule for the year 2000. Commissioner Winter seconded. **ACTION:** Motion carried unanimously.

The following schedule for regular quarterly meetings of the State Historical Resources Commission for the year 2000 has been approved by the Commission:

February 4	Sacramento
April 13	Monterey (in conjunction with the CPF Conference on April 13 – 15, 2000)
August 11	San Luis Obispo
November 3	Los Angeles (In conjunction with the National Trust Conference on October 31 – November 5, 2000)

Commissioner Hoover suggested that the Thursday afternoon workshop for the August meeting be held in the La Purissima State Historic Park in Lompoc and have the regular meeting in San Luis Obispo the next day. He also asked if the Commission would be interested in touring the Indian museum in Sacramento at the February meeting.

Chairperson Schechter stated that the Commission would accept the invitations to tour the Indian museum in Sacramento on the February 3, 2000 and the August 10, 2000 workshop meeting to be held at La Purissima.

## PUBLIC COMMENT AND HEARINGS

Chairperson Schechter asked if there were any public comments to the State Plan. There were no comments.

## **NEXT MEETING DATE**

November 5, 1999

Regular Quarterly Meeting

Nevada City

## **COMMISSIONERS COMMENTS**

Commissioner Henderson suggested that the Commission should hold a workshop centered on integrity and National Register criteria sometime in the future. After discussion, the Commissioners agreed that they would hold the workshop with staffs assistance.

Commissioner Hoover reported that there is a new organization called the California Missions Foundation raising money for preservation, protection and maintenance of California missions. He stated that a fund raising dinner would be held in San Diego on October 1<sup>st</sup>.

Chairperson Schechter commented she had received some interesting materials from Commissioner Hoover regarding archeology and education. She requested that the material be kept at OHP to be made available as sources for teachers. She added that the sources of information be put on the web site.

Chairperson Schechter read an article on students and volunteers restoring historic buildings in Wyoming. She pointed out that they brought in students from alternative continuing education high school study, who didn't feel that they were a part of anything. After becoming involved in the projects, it has turned them on in a positive way. She stated that if some money comes through with the bond issue, maybe it would be possible to do something similar in California and get students involved with restoring local historic buildings. She stated she would like this information added to the minutes as a way that people would become aware of ways of turning young people on to preservation. **(Attachment E)**

## **ADJOURNMENT**

There being no further business, Chairperson Schechter adjourned the planning and policy meeting of the State Historical Resources Commission at 3:13 p.m.

Respectfully submitted,

Daniel Abeyta  
Executive Secretary

DATED: \_\_\_\_\_